**Coronavirus Reaction Survey for Public Libraries**

**Screener:**

**Do you work in a public library?**

Yes

No [If no, thank and end survey]

**1. Due to the COVID-19 virus, is your library currently…?**

Closed

Not closed yet, but working on it

Not planning to close at this time

**2. Approximately what percentage of staff will be working during the closure?**

0%

1%-24%

25%-49%

50%-74%

75%-99%

100%

**3. [If Closed or working on it and not 0%] Please identify the staff who will be working during the closure. Check all that apply.**

Administrative staff

Public services staff

Behind the scenes staff

**4. [If Closed or working on it and not 0%] Where will staff work during the closure?**

|  |  |  |  |
| --- | --- | --- | --- |
| Fill in with answers from above | On site | Remotely | Mix of both |
| Administrative staff |  |  |  |
| Public services staff |  |  |  |
| Behind the scenes staff |  |  |  |

**5. [If Closed or working on it and not 100%] Will staff who cannot work during the closure be paid?**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Yes | No | Don’t know | N/A |
| Full time staff |  |  |  |  |
| Part time/hourly employees |  |  |  |  |
| Contract/temporary employees |  |  |  |  |

**6. [If Closed or working on it, and full time staff is not n/a] Will full time staff be required to use vacation or sick time?**

Yes

No

Don’t know

**[Optional comments box]\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**7. If your library is closed, is there a timeline for reopening?**Yes, tentatively at the end of March

Yes, one to two months

Yes, more than two months

No, open ended

Don’t know

**8. [If closed] Does your library offer physical delivery of materials?**

Yes

No

Considering offering

**9. If yes, will materials be cleaned before or after loaning?**

Before

After

Both

Neither

**10. Has the library worked on increasing digital offerings during the closure? Please check all that apply.**

Dedicating more budget to ebooks, audiobooks and streaming to reduce holds

Promoting digital collections via marketing

Offering digital only library cards

Increasing chat reference

Offering new or expanded virtual programming

Increased distance learning tools for students

Other please explain:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

None of the above

**11. If your library is not planning to close at this time, have you taken any of the following measures due to the coronavirus? Check all that apply.**

|  |
| --- |
| Canceled public programs |
| Suspended meeting room usage |
| Reduced hours |
| Increased site cleaning |
| Allowed higher risk staff to work remotely |
| Providing curbside pickup of materials |
| Cleaning circulated materials |
| Other, please specify: |
| None of the above |

**12. Does the library offer device or wifi hotspot lending or other services to help those at home without internet?**

Yes

No

**13. How often does the library communicate with staff about COVID-19 plans?**

More than once a day

Once a day

Several times a week

Once a week

Less than once a week

**14. What do you most want other library workers to know about your COVID-19 experience? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**15. Approximately how many known cases of COVID-19 are in your state?**

If needed, refer to CDC.gov link: <https://www.cdc.gov/coronavirus/2019-ncov/cases-updates/cases-in-us.html>

None

10 or fewer

11 to 50

51 to 100

101 to 500

Over 500

**16. What is the zip code/postal code at your library? \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**17. Which of the following best describes the area where your library is located?**

Urban

Suburban

Small town

Rural

**18. What size is the population served by your library?**

Less than 5,000

5,000 – 9,999

10,000 – 24,999

25,000 – 49,999

50,000 – 99,999

100,000 – 249,999

250,000 – 499,999

500,000 or more

**19. Please provide the name of your library/library system below so that LJ can eliminate duplicate responses from the same library. All responses will remain anonymous.**

**Library/Library System name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**If you are responding with updated information from a previous submission(s), please check the box below. 🞏 This is an updated response**

**20. [OPTIONAL] Please use the space below for any additional comments.**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_